



**SOCIETY FOR INNOVATION AND  
DEVELOPMENT**  
**INNOVATION CENTRE**  
**INDIAN INSTITUTE OF SCIENCE**

To:	Project Title:
	No Contract /PC
	Date:

This has reference to your application/interest to work for the Project under SID. I am pleased to offer you to work in the above project on contract and on purely temporary basis to work as .....  
(designation)

..... for a period of ..... either continuously for periods more than 60 days or  
(year month)

at intermittent intervals to carry out the tasks/scientific work activity under the conditions indicated below.

- 1) Brief outline of the job to be carried out under the contract:
  
  
- 2) Time frame for the contract is:..... starting from .....
  
- 3) You will be provided with all specifications/requirements necessary for the assignment to be complete to the satisfaction of the Society as well as the sponsoring agency concerned. Any material classified as Confidential/Secret by the Sponsoring agency shall be treated as such and any disclosure will be viewed seriously and attract deterrent punishment.
  
- 4) You will be paid a lumpsum fee of Rs. .... for the contract period or a consolidated fee of Rs. ....../month. You will not be entitled for any other benefits/compensation either by way of cash or kind like allowances/benefits that are paid/extended to the employees of IISc., such as P.E., Gratuity, etc.
  
- 5) Termination: You may note that the contract will terminate at the end of Contract period or on the completion of the work under the contract, whichever is earlier. The Society reserves the right to terminate the contract at any time without assigning any reason therefor before the activity is completed. Likewise you also have a right to close the contract at any time before the specified period giving one month's notice.
  
- 6) There is no employer-employee relationship between you and the Indian Institute of Science and you are not an employee of the Institute, though you are permitted to work on the Indian Institute of Science Campus. You will be governed by the rules and regulations of the Society for Innovation and Development as applicable from time to time and you shall have no contact or relation or connection with the Indian Institute of Science at any time or under any circumstances.

- 7) Confidentiality: You may also note that you should not disclose or pass on any information, drawings, knowhow, knowledge, that you may come across during the tenure of your assignment and for atleast three years on completion of the project and you are bound by the confidentiality clause of the Project you are working on. If required, you may have to sign a Non Disclosure agreement for the purpose.
- 8) You will report to Prof..... who will be incharge of the project, or any other person whom the undersigned will authorise and intimate to you from time to time, depending on the exigencies of work.
- 9) You shall carry out the works entrusted to you in respect of the activity from time to time to the best of your ability.
- 10) If you are agreeable to the terms and conditions, please sign the additional copy of the offer and return
- 11) Please send two passport size colour photographs for issue of Identity Card. The Identity Card shall be returned to SID Office on completion of the Project or on midway termination of Contract.

\_\_\_\_\_  
Chief Project Executive

I have read the contents of the letter and I am agreeable to the terms and conditions of the offer.

D/

\_\_\_\_\_  
(Contractee)

Copy: 1. To go to Chairman of the Department  
2. To Chief Executive, Society for Innovation and Development  
3. To Project Executive – Office File